



Embassy
of the Federal Republic of Germany
Tel Aviv

J O B O F F E R

The German Embassy in Tel Aviv is seeking a
Housekeeper/Cleaner (Major Domus) in the Ambassador's Residency
(m/f/d)

full-time (39 hours / week)

to join the Embassy Team **as soon as possible**

Duties:

- Responsible for the organization and maintenance of the official household of the Residence
- Cleaning of the official premises of the Residency, including laundry and linen
- Welcoming guests and catering assistance for receptions (also in the evening)

Requirements:

- Ability to work in the environment of an Ambassador's residence
- good Hebrew and English language skills
- be able to cope with flexible working hours
- be able to work accurately under pressure
- residence and work permit for Israel

Employment conditions:

- Salary depending on experience level
+ payments towards social security systems and pension insurance
- Additional employer's benefits (e.g. seniority bonus, travel allowance etc.)
- Regular 5-day working week from Monday to Friday
- 30 leave days per year
- After satisfactory work performance: open-ended contract

Terms of employment and salary are subject to local law. Non-Israeli applicants must be in possession of a valid work and residence permit for Israel as well as an Israeli ID (teudat zehut) - please provide a copy as proof. The applicant's willingness to undergo a background check is expected.

Please send your conclusive **application** in German or English, including

- curriculum vitae
- educational and professional records
- references

as soon as possible

by email to:

German Embassy
Attn. of Mr. Steffen Habermann
e-mail: vw-10@tela.diplo.de

Please include the following **documents** (scans):

- Curriculum Vitae, preferably with photograph
- Copy of your passport and ID (teudat zehut)
- Non Israeli citizens: residence and work permit for Israel
- Letters of recommendation, proof of previous work experience, former employer's reference letters

Please be available for evaluation by our assessment team. The precise date for the evaluation process will be set in due time.

Unfortunately, the Embassy cannot reimburse any travel expenses in connection with personal interviews.