



Appointments to file a passport application are to be booked through the Embassy's website www.tela.diplo.de . Please book **one appointment for each person's application. We are looking forward to your visit!**

Please provide the following documents to prove the facts stated in your application for each applicant as originals, even if you have received a passport by this Embassy already. You may add other documents. All original documents will be handed back to you. Every applicant has to file the application in person; minors have to be accompanied by parents. The application fee can be paid in cash (ILS) or with international credit card (€). Please note that further documents might be requested in some cases.

1. application form	<ul style="list-style-type: none"> • already completely filled in
2. 1 photo	<ul style="list-style-type: none"> • biometrical
3. all passports and ID's	<ul style="list-style-type: none"> • all passports (all citizenships) of applicant / spouse; for minors also of parents • all Israeli ID's (incl. „Sefach“)
4. birth certificates	<ul style="list-style-type: none"> • Israeli birth certificate, including proof of eventual name changes; in bilingual version (Hebrew/English) • German birth certificate
5. German citizenship	<ul style="list-style-type: none"> • German naturalization certificate (“Einbürgerungsurkunde”) of the persons naturalized (if ancestors, also their birth and marriage certificates) • + Israeli passport valid on the date of the naturalization (if possible) • or certificate attesting German citizenship (“Staatsangehörigkeitsausweis”) (if ancestors, also their birth and marriage certificates)
6. other citizenships	<ul style="list-style-type: none"> • only for “Olim”: certificate attesting Israeli / non Israeli citizenship • certificate on naturalization with any other citizenship and if so, also certificate on continuation of German citizenship (“Beibehaltungsgenehmigung”)
7. military service	<ul style="list-style-type: none"> • certificate of service (“Ishur al Sherut Sadir”) or exemption (“Ptor”) from service in the Israeli army 01.01.2000 - 06.07.2011 (sufficient in Hebrew), also eventual approval of the German Federal Ministry of Defense in case of voluntary service (“Keva”)
8. marriage & divorce	<ul style="list-style-type: none"> • marriage certificate (Israeli certificate sufficient also in Hebrew) • divorce certificate(s) and certificate of recognition of divorce from Germany
9. name changes *	<ul style="list-style-type: none"> • in case of any changes of family or first names: “Tamzit Rishum” (current excerpt from the population register of applicant and eventual spouse); for minors also of parents <u>remark</u>: name change on marriage certificate only or in passport only is not sufficient • German certificate(s) on name choice / name change(s)
10. if child(ren) not born within marriage *	<ul style="list-style-type: none"> • recognition of parenthood • eventual proof of sole custody
11. proof of residence	<ul style="list-style-type: none"> • in case of a (former) residence in Germany: (de-)registration certificate (“Ab-/ Meldebescheinigung”) • in case of residence outside of Germany: other document that proofs residence (e.g. Arnona invoice, rental contract etc.)

*** Please note that a name declaration might be necessary before applying for a passport** if you are married and both spouses do not have the identical name on Israeli marriage certificate and on Israeli ID / Israeli passport or if you are not married and the child(ren) shall have a different name than the mother's name in the passport. In these cases we kindly ask you to **fill in our [name pre-check - form](#)** before filing your passport application. We will then advise on your options.