



10/2018

Schengen Visa: Visit, Business and Tourism

If you intend to stay in Germany for up to 90 days within a period of 180 days, you have to apply for a **Schengen visa**.

Israeli citizens in possession of a valid Israeli passport (on the planned date of departure from Germany, your passport should have at least another three months validity) do not need a visa for airport transit, tourist or business trips (for stays up to 90 days).

Citizens of other countries residing in Israel might need a visa in order to enter Germany. Please check our country list if you are not sure whether you need a visa or not: [Do I need a visa?](#)

Schengen visa applications for Germany are handled by the service provider **VFS Global**. You need to submit your Schengen visa application at the VFS Global office. Please schedule a free appointment online on the internet page of VFS Global:

<http://www.vfsglobal.com/germany/israel/>

VFS Global is the only official partner of the German Embassy in Tel Aviv.

Basic requirements/documents every applicant has to provide:	
Schengen visa application form	Please fill out the Schengen visa application form online: https://videx.diplo.de This page has different language versions. (English, Arabic, Russian) Please print out the Videx application form together with the barcode, sign it and submit it together with the other documents at the VFS Global office. Please use the Videx assistant tool if you don't know how to fill out the fields in Videx correctly.
1 biometric passport picture	The passport picture must be biometric. It should not be older than 6 months. The size must be 35 x 45 mm.
Valid passport (or Israeli Travel Document) +1 copy	The passport must be signed, must contain at least 2 blank pages and must have been issued within the past 10 years. The validity of the passport must exceed the duration of the intended stay in Germany by at least 3 months.
Health insurance +1 copy	A travel health insurance covering at least 30.000 Euro, valid for all Schengen countries, including medical treatment, medical evacuation and medical repatriation back into Israel as well as repatriation of mortal remains.



Evidence of your current employment and salary slips of the last 3 months	<p><u>For employees:</u></p> <ul style="list-style-type: none">- Letter of your employer confirming your employment (position, duration of employment, salary)- Salary slips of the last 3 months <p><u>For self-employed:</u></p> <ul style="list-style-type: none">- Business license and last tax return confirmation <p><u>For pupils/students:</u></p> <ul style="list-style-type: none">- School or university confirmation <p><u>For pensioners:</u></p> <ul style="list-style-type: none">- Pension letter
Bank account statement	Recent bank account statement for the last 3 months
Previous visa	Copies of previous visa from other Schengen member states, US, Canada or Great Britain
Israeli residence permit	Copy of Israeli residence permit with multiple entries. In case your residence permit allows only one entry, then please apply for a re-entry visa at the "Misrad Hapnim".
Evidence of marriage	In case you are married with an Israeli citizen: Original ID of your spouse + 1 copy and your original „sefah“ + 1 copy.

Please note:

If you are financially supported by your spouse / other family member (you don't work yourself), please also provide a copy of the passport data page, the bank statements and a working certificate of your spouse/family member who supports you.

Additionally, the person paying for your trip has to sign a letter stating that they will sponsor you.



In addition to the above, you will also need the following documents depending on the purpose of your stay:

Business Visa (conferences, training, meetings, workshops etc.)

Business letter invitation from Germany

A recent and signed formal invitation letter from your German business partner (company, university, institution etc.) stating the kind of business relations, travel purpose, duration of business trip and, if applicable, a confirmation to cover travel expenses and costs of stay.

In case you should be invited for several trips or over a longer period of time, the invitation letter has to explicitly state this.

Hotel reservation

Evidence of hotel booking stating name, address and telephone of the hotel, including confirmation number as well as name of the guest.

Vouchers from travel agencies are not accepted! The reservation must be issued by the hotel itself or by an online booking portal.

Visitor Visa (visiting family and friends)

Invitation from Germany

In case you visit friends or relatives:

Recent signed invitation letter from your host (relatives/ friends) with a copy of the "Personalausweis" (both sides)/ or the passport including residence permit.

or:

An official formal sponsorship letter, a so called "Verpflichtungserklärung" (to be obtained at the Aliens' Authority in Germany) **+copy**

Flight reservation/ itinerary

A flight reservation is sufficient. Please only book a flight ticket after you obtain a visa. The flight reservation must show the name of the passenger.



Tourist Visa

Hotel reservation

Evidence of hotel booking stating name, address and telephone of the hotel, including confirmation number as well as name of the guest.

Vouchers from travel agencies are not accepted. The reservation must be issued by the hotel itself or by an online booking portal.

Flight reservation/ itinerary

A flight reservation is sufficient. Please only book a flight ticket after you obtain a visa. The flight reservation must show the name of the passenger.

Minors (under 18 years of age)

Evidence of custody of the minor

Original birth certificate of your child + 1 copy and original passports from both parents + 1 copy each

OR:

Original „sefah“ of your child and original ID's from both parents + 1 copy each

- For each child you need to fill out a separate application form.
- The visa application must be signed by both parents unless one parent has the sole custody or a residence order for the minor. In this case please provide a proof of the sole custody. (original + 1 copy ,e.g. adoption papers, court decision on custody)
- In case both legal guardians are unable to appear at the VFS office, the minor child has to provide a notarized letter of travel consent issued by the parents with notarized signatures and passport copies.

Please note:

Usually it will take **between seven and ten working days to process** your visa application, depending on the purpose of the trip and the nationality of the applicant. The visa applicants are delivered to the Embassy by VFS twice per week.

The visa fee is in general 60 Euros to be paid in NIS in cash.

Please ensure that your application documents are complete. Incomplete applications may result in rejection of the visa application.

In individual cases, you may be required to provide additional information

For further, more specific questions that are not answered by this information, please contact the German Embassy or VFS by email.